

Date of Reservation: _____

**HICKORIES PARK PAVILION RENTAL
CAMPVILLE COMMONS PAVILION RENTAL
DORIS B. SCOTT MEMORIAL BAND SHELL RENTAL**

Rates:

Pavilions 1, 2, 3 5, 6 & Campville Commons Pavilion (seat 100) Pavilion 4 (seats 200)
\$25.00 – weekdays \$50.00 - weekdays
\$50.00 – weekends & holidays \$100.00 – weekends & holidays
Bandshell: For Profit Entity- \$250.00; Not for Profit Entity - \$150.00 weekends/holidays, \$75.00 weekdays.

Payment Amount/Date: _____

Pavilion # _____

Proof of Insurance/Contract _____

Estimated Arrival Time _____

Cancellation/Refunds:

In the event of a cancellation the following amounts will be refunded:

- (1) For cancellations sixty days or more prior to the date of the reservation: The total rental fee less \$10.00 processing charge.
- (2) For cancellations less than sixty days but more than thirty days prior to the date of the reservation: ½ the total rental fee.
- (3) For cancellations thirty days or less prior to the date of the reservation: No refund.

Payment must be received within ten (10) business days from the date the reservation is booked or your reservation will be cancelled. No exceptions will be considered.

Please be aware that leaving the grounds in an unclean or disorderly manner as determined by the Parks Maintenance Supervisor shall be a violation of Chapter 80 of the Code of the Town of Owego.

In consideration of the Town of Owego permitting the use of its facilities, said individual and/or organization does hereby agree to indemnify and hold harmless the Town of Owego from any activity, action and/or negligence by or on behalf of the organization, its officers, employees, servants, members and/or guests during use of said park. Please note that the Town of Owego requirements may vary depending on the size and nature of the event. Further note that this reservation may be subject to Town Board approval. Your signature acknowledges and affirms your acceptance of these terms.

THIS AGREEMENT FOR USE OF TOWN FACILITIES IS REVOCABLE AT THE WILL OF THE TOWN.

Name: _____

X

Signature of responsible party

Address: _____

Phone: _____

Organization (if any) _____

Event _____

Date Reservation Taken: _____

by _____

PARK HOURS: 8:00 AM – 10:00 PM

Bring your copy of this contract with you on the date of your event.

Questions regarding the reservation should be directed to the Town Utilities Office at 607-687-0123 X 8 between the hours of 7:00 AM and 3:30 PM. (Monday through Friday)

Questions regarding camping, the park or its facilities, or any special requirements for assistance should be directed to the Parks Maintenance Supervisor at 607-687-1199.

**Town of Owego Utilities Department
2272 State Route 434
Apalachin, NY 13732
607-687-0123 X 8**

**PLEASE COLLECT YOUR TRASH IN YOUR BAGS AND DISPOSE OF IT IN DUMPSTERS
LOCATED ON NORTH SIDE OF PARK NEAR RAILROAD TRACKS.**